



Request for verification of log data

Act on Processing of Client Data in Social and Health Care (703/2023), Section 11



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CLEAR FORM

- ☐ I request log data concerning myself
- ☐ I request as a custodian/legal guardian/attorney the log data for my minor child/my ward/my granter

REQUESTOR'S INFORMATION

Requester name

Personal identity code Telephone

Delivery address of the information (information can be submitted by secure email or by post)

- ☐ I want the information by post
- ☐ I want the information by secure e-mail

Address, post number and town

E-mail

Information for the dependant/ward/ attorney, if their information is requested

If the request concerns dependants/minor children, fill a form for each person The child's custodian doesn't automatically have the right to get information concerning social and health care services for their minor child.

If you request data for another person than for your dependant, attach a decision of guardianship, continuing power of attorney or other document, that proves your right to the information.

Name of my child / ward / attorney

Personal identity code

Period, for which the log data is requested

(there is no right to obtain log data older than two years, if there is no special reason for it)

From the start of

To the end of

Specify below, which services your request concerns

You can specify, which wellbeing services county's service/ services you want log data from: For example child welfare, substance abuse treatment, health care, psychiatry, oral health care. This way it is faster to print out the log data.

DATE AND SIGNATURE

Place and date

Signature of the requester

Name clarification of the requester

TO BE FILLED BY THE OFFICIAL

Identity of the requester has been confirmed

☐ Passport ☐ Driving licence ☐ Photo ID

When the guardian requests for information, a copy of the power of attorney or the decision of the court or local register office is attached

☐ yes

Place and date

Signature of the person confirming the identity

Name clarification of the person confirming the identity

Public office

How to fill the form

Mark the service in the form, that the request concerns. The more precisely you define your request, the faster the information can be provided. The filled form can be returned to the locations below. Please note, that you can also take care of matters electronically at <https://asiointi.vakehyva.fi>

The form has to be submitted in person, and your identity will be confirmed when you hand in the form. Please take a photo ID with you (passport, driving licence or a photo ID). If your identity can't be confirmed, it is not possible to perform the request.

VANTAA INFO

Tikkurila

Dixi, Ratatie 11, 2 floor

Myyrmäki

Myyrmäkitalo, Paalutori 3

KERAVAN ASIOINTIPISTE

Sampola Service Centre

Kultasepänkatu 7, 1 floor



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In accordance with the **Act on Processing of Client Data in Social and Health Care, Section 11**, the client has the right, for the purpose of clarifying or exercising their rights related to the processing of their client data upon a written request and within a reasonable time and no later than two months, to obtain information from the service provider, free of charge and based on the log register from the service provider, who has used or to whom data concerning the person has been disclosed, and what have been the grounds for the use or disclosure.

However, the client does not have the right to obtain log data, if the party from whom they are requested from is aware, that disclosing such data could pose a serious risk to the client's health or care, or to another person's rights. Also there is no right to obtain log data older than two years, if there is no special reason for it. The client can't use or disclose the log data he/she has obtained further for any purpose other than clarifying and exercising their rights related to the processing of their own client data.

If the client again requests for log data, that he/she already have obtained, the service provider may charge a reasonable fee for providing the log data, which must not exceed the direct costs incurred in providing the information.

If the service provider considers that log data should not be disclosed to the client, a written decision must be given regarding the refusal. The matter can be referred to the Data Protection Ombudsman in accordance with section 21 (1) of the Data Protection Act.

If a client considers that their client data has been used or disclosed without sufficient grounds, the service provider who used or received the data must, upon request, provide the client with an explanation regarding the grounds for the use or disclosure of the data and present a reasoned view as to whether the use or disclosure was lawful. If a service provider considers that the processing of data has been unlawful, it must take the necessary measures on its own initiative.

Dataombudsman's contact information:

Tietosuojavaltuutetun toimisto

PL 800, 00531 Helsinki

tel. 029.566 6700

<http://www.tietosuoja.fi/fi/>



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